

Agenda for a meeting of the Shipley Area Committee to be held on Wednesday, 1 February 2017 at 6.00 pm in the Council Chamber, Bingley Town Hall

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	GREEN
Heseltine Shaw Barker Davies Riaz Townend	Greenwood	Love Warnes

Alternates:

CONSERVATIVE	LABOUR	GREEN
Cooke Ellis Pennington M Pollard D Smith Whiteley	Hinchcliffe Ross-Shaw	H Hussain

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

Agenda Contact: Palbinder Sandhu

Phone: 01274 432269

E-Mail: palbinder.sandhu@bradford.gov.uk



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meetings held on 23 November and 14 December 2016 be signed as a correct record (previously circulated).

(Palbinder Sandhu – 01274 432269)



4. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Palbinder Sandhu - 01274 432269)

5. **PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 30 January 2017.

(Palbinder Sandhu - 01274 432269)

B. BUSINESS ITEMS

6. **LYSANDER WAY ESTATE, COTTINGLEY**

Previous reference: Minute 27 and 51 (2016/2017)

Bingley
Rural

1 - 8

The Strategic Director of Place will submit **Document “AF”** in accordance with the resolution made by the Committee on 23 November 2016 whereby it was resolved that a verbal update regarding proposed waiting restrictions within the Lysander way Estate, Cottingley, be noted, and that a report be submitted to this Committee on 1 February 2017.

Recommended –

That Committee Members be mindful of the options outlined within Section 4 of Document “AF” when making a resolution.

(Environment and Waste Management Overview and Scrutiny Committee)

(Simon D’Vali – 01535 618181)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



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Report of the Director of Place to the meeting of the Shipley Area Committee to be held on 1 February 2017.

AF

Subject:

This report is in response to the resolution of this Committee on 23 November 2016, regarding an advertised Traffic Regulation Order relating to proposed waiting restrictions within the Lysander Way Estate, Cottingley (comprising Lysander way, Titania Close, Goodfellows Close, and Oberon Way) and on a section of Bradford Old Road, and Cottingley Cliffe Road, Cottingley.

Summary statement:

This report is presented in accordance with the resolution of this Committee on 23 November 2016 whereby it was resolved that a verbal update regarding proposed waiting restrictions within the Lysander way Estate, Cottingley, be noted, and that a report be submitted to this Committee on 1 February 2017.

It is recommended:

- That Committee Members be mindful of the options outlined within Section 4 of this report when making a resolution.

Ward 03 – Bingley Rural

Steve Hartley
Strategic Director
(Place)

Portfolio:

Housing, Planning and Transport

Report Contact: Simon D'Vali
Phone: (01535) 618181
E-mail: simon.dvali@bradford.gov.uk

Overview & Scrutiny Area:

Environment and Waste Management

1. Summary

- 1.1 This report is presented in accordance with the resolution of this Committee on 23 November 2016 regarding an advertised Traffic Regulation Order relating to proposed waiting restrictions within the Lysander Way Estate, Cottingley (comprising Lysander way, Titania Close, Goodfellows Close, and Oberon Way), and on a section of Bradford Old Road, and Cottingley Cliffe Road, Cottingley.

2. Background

- 2.1 In July 2015, this Committee included Lysander Way Estate within its capital works programme, allocating funding to introduce a traffic management scheme to address on-street parking by non-residents within the estate at the start and end of the school day.

- 2.2 The proposed measures (as identified within Appendix 1 of this report) were formally advertised for a four week period on-site and within the local press, and resulted in five objections being received.

- 2.3 The objector's concerns were considered by this Committee on 27 July 2016 in an objections report (Document "M")

- 2.4 In response to the objections report, this Committee resolved:

(1) That consideration of the proposals contained in Document "M" be deferred to allow time for discussions to be held with Cottingley Village Primary School to consider alternative options and that a further report be submitted to the Committee.

(2) That the objectors be informed accordingly.

- 2.5 In accordance with this Committee's resolution on 27 July 2016, on 2 November 2016, Officers met with senior school staff, school governors and elected Members to discuss the associated parking issues at Cottingley Village Primary School and the Lysander Way Estate. At the meeting:

- School governors opposed the officer and Member suggestion that the school allocate some land within its curtilage as a parking facility for parents of pupils attending the school;
- The school agreed that it would formulate a School Travel Plan with a view to possibly ameliorating some of the existing parking concerns. To date, the travel plan has not been produced.

- Officers agreed to engage with third parties with a view to determining the possible use of third party land for parking by parents of pupils of Cottingley Village Primary School.

2.6 A verbal update regarding the meeting of 2 November 2016 was presented by the Principal Highways Officer to this Committee on 23 November 2016; this Committee resolving the following:

That the update be noted and that a report be submitted to the Committee's meeting on 1 February 2017.

- 2.7 Parents of pupils attending Cottingley Village Primary School have, for some time, utilised the Sun Inn car park at the start and end of the school day. Officers recently met representatives of the Sun Inn public house and were advised that parents are still welcome to utilise the car park when delivering/collecting pupils to/from the school, subject to there being sufficient residual parking availability for Sun Inn patrons.
- 2.8 Officers also recently liaised with representatives of Samuel Lister Academy with a view to ascertaining whether the Academy would be prepared to allow parents of Cottingley Village Primary School pupils to park within a section of the Academy's bus turning facility at the start and end of the school day. The Academy is currently undergoing major building works, but will reappraise whether it is able to offer parking availability within its bus turning facility to parents of Cottingley Village Primary School pupils in April 2017, once the ongoing building works are complete.
- 2.9 Officers intend to further engage with representatives of Samuel Lister Academy, the Sun Inn, and Cottingley Village Primary School, with a view to achieving an effective managed parking arrangement to the benefit of parents and residents alike.
- 2.10 In 2001, Bradford Council's Executive Committee approved an amended policy regarding the criteria to be met to give consideration to on-street permit parking schemes. The current criteria (as approved in 2001) is shown within Appendix 2 of this report.
- 2.11 The majority of properties within the Lysander Way estate have off-street parking facilities (ie. a garage, driveway or hard-standing with dropped kerbs capable of accommodating a parked motor vehicle).
- 2.12 The 2001 policy document regarding on-street permit parking schemes acknowledges that competition for on-street parking spaces can be intense where there is demand for residents parking close to shops and other attractions. However, on the basis that more than 50% of properties within the Lysander Way estate have off-street parking facilities, the criteria outlined within Item 2, Section B of Appendix 2 of this report is not met. As all 6 items within Section B of Appendix 2 must be met, consideration cannot be given to the introduction of a permit parking scheme within the Lysander Way estate.

- 2.13 A policy update regarding the criteria to be met for consideration of permit parking schemes is likely to take place in the 2017/18 financial year.

3. OVERVIEW AND SCRUTINY COMMITTEE CONSIDERATION

This report has not been considered by the Overview and Scrutiny Committee.

4. Options

4.1 Option 1

- That the five objections to the proposals contained in Document “M” presented to this Committee on 27 July 2016 (and as shown on Drawing No. TDG/THN/103153/1F and attached to this report as Appendix 1) be overruled, and that the Order be sealed and implemented as advertised.
- That the objectors to which Document “M” referred be advised accordingly.

4.2 Option 2

- That the five objections to the proposals contained in Document “M” presented to this Committee on 27 July 2016 (and as shown on Drawing No. TDG/THN/103153/1F and attached to this report as Appendix 1) be upheld, and that the scheme proposals be abandoned.
- That the objectors to which Document “M” referred be advised accordingly.

4.3 Option 3

- Members may prefer to take a course of action other than that indicated in the above options or the recommendations, in which case they will receive appropriate guidance from officers.

5. FINANCIAL & RESOURCE APPRAISAL

5.1 Financial

The costs necessary to introduce the proposed scheme (including the processing of the associated Traffic Regulation Order) has been allocated from the Shipley Area Committee capital allocation.

5.2. **Resources**

The proposed traffic management works can be processed within existing staff resources.

6. **RISK MANAGEMENT**

There are no risk management implications

7. **LEGAL APPRAISAL**

There are no legal implications at present

8. **OTHER IMPLICATIONS**

8.1 **EQUALITY AND DIVERSITY**

In the event that the proposed scheme is developed further, due regard would be given to Section 149 of the Equality Act 2010

8.2 **SUSTAINABILITY IMPLICATIONS**

There are no sustainability implications

8.3 **GREENHOUSE GAS EMISSIONS IMPACTS**

There are no implications regarding greenhouse gas emissions impacts

8.4 **COMMUNITY SAFETY IMPLICATIONS**

The proposed waiting restrictions shown within Appendix 1 of this report are intended to prevent parents of pupils attending Cottingley Village Primary School from causing obstructive parking within Lysander Way Estate, and help ensure the unhindered passage of emergency vehicles.

Being a primary school, the pupils are chaperoned both to and from the school by adults. As such, parking further away from the school than the Lysander Way Estate will not in itself increase road safety risks to pupils, and any increase in pedestrian travel on the part of parents and pupils alike may have associated health benefits.

8.5 **HUMAN RIGHTS ACT**

There are no implications for human rights

8.6 TRADE UNION

There are no implications for the trade unions

8.7 WARD IMPLICATIONS

The Lysander Way Estate is situated in Bingley Rural.

9. NOT FOR PUBLICATION DOCUMENTS

None

10. RECOMMENDATIONS

10.1

- That Committee Members be mindful of the options outlined within Section 4 of this report when making a resolution.

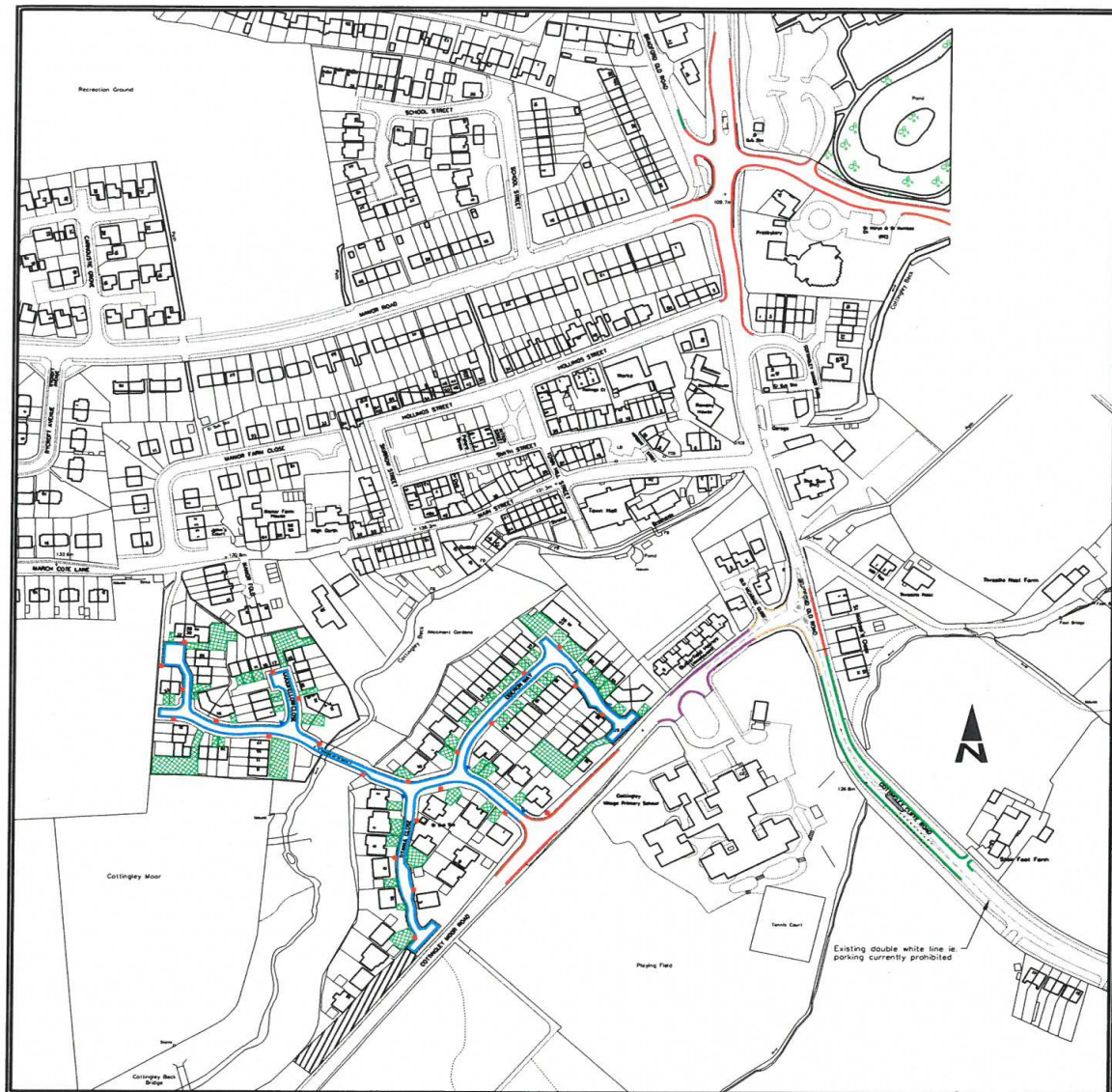
11. APPENDICES

- 11.1 Drawing No.TDG/THN/103153/1F (Scheme proposals as formally advertised) – (Appendix 1)

12. BACKGROUND DOCUMENTS

- 12.1 Report to the Strategic Director (Regeneration) to the meeting of this Committee held on 1 July 2015.
- 12.2 Report to the Director of Regeneration and Culture to the meeting of this Committee held on 27 July 2016 (Document “M”)
- 13.3 Report to the Director of Regeneration to the meeting of this Committee held on 23 November 2016

Appendix 1



Key

- Driveway/Parking Area
- Lighting Column
- Proposed sign post location
- Existing double Yellow Lines No Waiting At Any Time
- Existing No Waiting & No Loading Mon-Sat 8am-9.30am & 3pm-4.30pm
- Existing No Waiting At Any Time & No Loading Mon-Sat 8am-9.30am & 3pm-4.30pm
- Private highway
- Proposed single yellow line, No Waiting Mon-Fri 8.30am-9.30am & 2.30pm-3.30pm 1 Sept - 31 July
- Proposed double Yellow Lines No Waiting At Any Time

SIGN PLATE DETAILS

Author	AM	Issue	2011
Checked	AM	Drawn	AM
Approved	AM	Scale	1:1000
Revised	AM	Notes	Revised 2011

Original	JM	MAR 10
Revision	AM	CHG

City of Bradford MDC
www.bradford.gov.uk
 Department of Regeneration
 Transport Officer, Mike Cooper
 1st Floor, Town and County Planning, De M. De GMP
 Council House
 Planning, Transportation & Highways Services
 Stockbridge Depot
 Royal Hollow Avenue
 Keighley
 BD21 4EQ

LYSANDER WAY, TITANIA CLOSE, OBERON WAY,
 GOODFELLOW CLOSE, COTTINGLEY CLIFFE ROAD &
 BRADFORD OLD ROAD, COTTINGLEY

CTW
 NTS
 MAR 10

PROPOSED WAITING RESTRICTIONS

TGG/THN/103153/1F

Appendix 2

AMENDED CRITERIA FOR PRIORITISING REQUESTS FOR COMMUNITY ON-STREET PERMIT PARKING SCHEMES

A. Basic Evaluation

- 1) **Working Day**
80% of available on-street spaces to be occupied:
 - a) for more than 6 hours per day and
 - b) for more than 4 days per week.
- 2) **Evening**
80% of available on-street spaces to be occupied:
 - a) for more than 4 hours per evening and
 - b) for more than 4 evenings per week.
- 3) **Weekend**
80% of available on-street spaces to be occupied for more than 6 hours on either a Saturday or Sunday.

Note: The applicant will be asked for the worst day/time to ensure the basic evaluation results are as accurate as possible.

B. Detailed Analysis of Sites

- 1) Residential car ownership to be determined by standard letter.
- 2) Not more than 50% of properties have off-street parking.
- 3) Ensure that normal demand for residents parking can be met.
- 4) Ensure that the introduction of a formal scheme would not be detrimental to the area.
- 5) The type of scheme (ie exclusive for residents or some limited waiting provision for non-permit holders) be determined dependent on the needs of the local community.
- 6) Match the operational hours/days of the scheme to the problem times (eg overcome weekday commuter issue using a Monday to Friday 8.00am to 6.00pm Order)